

VILLAGE OF DINSMORE  
MINUTES OF THE REGULAR MEETING  
HELD IN THE TOWN COUNCIL CHAMBERS  
Located at 100 Main Street, Dinsmore, SK.  
Monday February 12, 2024

Present:  
Mayor Harvey Lonsberry  
Councillors Dean Bencharski  
Raeanne Dawe  
Lance Morrison  
Laura Pajunen

Absent:  
Administrator: Jodie Beattie Flath

**Call to Order**  
That quorum being reached, Mayor Harvey Lonsberry called the meeting to order at 5:00 p.m.

**2024-016** **Approval of Agenda**  
Laura Pajunen That the agenda be adopted as presented.  
CARRIED

Foreman Trevor Rolleston attended the Council Meeting at 5:00 p.m.  
Foreman Trevor Rolleston presented his verbal report to Council.  
Foreman Trevor Rolleston left the Council Meeting at 5:08 p.m.

**2024-017** **Foreman Report**  
Lance Morrison That the verbal report presented by Foreman Trevor Rolleston be approved as presented.

**2024-018** **Water Records – December 2023 & January 2024**  
Raeanne Dawe That the Water Works Operational records of December 2023 and January 2024 have been reviewed and found to be compliant with permit requirements.  
CARRIED

**Delegate**  
Ken and Cathy Lane attended the meeting at 5:10pm to discuss ownership of their property without land title, as the property is currently under tax enforcement with the individual listed on title. Left meeting at 5:20pm.

**2024-019** **Regular Meeting Minutes**  
Dean Bencharski That the minutes of the Regular Meeting held on January 15, 2024 be accepted as presented.  
CARRIED

**2024-020** **Amended Resolution 2024-12 Return Funds Held in Account**  
Lance Morrison That resolution 2024-12 be amended to funds held in prepayments account for Cathy Lane by agreement with the previous administrator, be returned in full by cheque to Cathy Lane.  
CARRIED

- 2024-021**                      **Financial Reports**  
Laura Pajunen              That the Bank Reconciliation & Statement of Financial Activity for the period ending January 31, 2024 be accepted as presented.  
CARRIED
- 2024-022**                      **Accounts to be Paid**  
Dean Bencharski              That the Lists of Accounts for Approval, Accounts Payable cheques #2726-#2743 and automatic debits totaling the sum amount of \$62,344.20 be approved for payment.  
CARRIED
- 2024-023**                      **Correspondence**  
Raeanne Dawe              That the list of correspondence be accepted as presented and now be filed.  
CARRIED
- 2024-024**                      **SUMA Convention Registration**  
Laura Pajunen              That Council agrees to pay registration and travel expenses for the Administrator to attend SUMA Convention in Regina April 14-17, 2024.  
CARRIED
- 2024-025**                      **West Central Municipal Government Committee**  
Dean Bencharski              That the Village of Dinsmore opt out of the West Central Municipal Government Committee for 2024.  
CARRIED
- 2024-026**                      **Lot Inquiry – Lot 4 Blk 21 Plan G777**  
Dean Bencharski              That Lot 4 Blk 21 Plan G777 be open for purchase offers to be considered by Council, after the purchase of the adjacent property has been completed and title transferred.  
CARRIED
- 2024-027**                      **Insurance**  
Dean Bencharski              That the Village Office & Library building insurance be increased from \$172,000 to \$344,000 and the contents insurance be increased from \$13,000 to \$26,000, and reviewed again before May 1, 2024 renewal.  
CARRIED
- 2024-028**                      **List of Land in Arrears**  
Laura Pajunen              That Council acknowledges the List of Lands in Arrears (January 31, 2024) as presented and authorizes the Administrator to proceed with advertising the list in the newspaper with costs of advertising added to the parcels advertised.  
CARRIED
- 2024-029**                      **Write-off Utility Accounts**  
Dean Bencharski              That Council acknowledges the list of utility accounts presented for write-off in the amount of \$1220.84 upon authorization of the auditor.  
CARRIED
- 2024-030**                      **Christiansen Storage Container**  
Laura Pajunen              That Ken Christiansen be advised by letter that the storage container and all contents located on the Village owned property at 301-2<sup>nd</sup> Street East must be removed by May 1, 2024 or the Village will assume ownership and costs of disposal will be invoiced to Ken Christiansen.  
CARRIED

- 2024-031**                      **Business License**  
Dean Bencharski            That the business license for resident home-based for-profit businesses be \$25 annual fee, and include advertising on the Village website.  
CARRIED
- 2024-032**                      **Boulevard Trees**  
Lance Morrison            That Pubworks staff will mark boulevard trees for trimming in 2024.  
CARRIED
- 2024-033**                      **Centennial Account Closure**  
Laura Pajunen            That the PCCU Centennial Bank Account (#832450169897) be closed and any remaining balance be transferred to the Dinsmore Memorial Arena.  
CARRIED
- 2024-034**                      **2024 Council Meeting Dates**  
Laura Pajunen            That regular meeting of Council will take place on the second Monday of the month at 5:00pm, unless public notice is given regarding a change in date due to holiday or Council availability.  
CARRIED
- 2024-035**                      **Overtime**  
Dean Bencharski            That Council approves all January overtime for Pubworks staff as presented and process for payment during the February month-end period.  
CARRIED
- 2024-036**                      **Employee Policy**  
Laura Pajunen            That the Employee Policies (revised January 2024) be approved as written, and all employees be given a copy and sign an official acceptance of the understanding of the policy.  
CARRIED
- 2024-037**                      **Office Assistant Benefits**  
Raeanne Dawe            That the Village will pay twenty-five percent (25%) of the SARM benefits for the Office Assistant, consistent with the share paid in the previous agreement with the R.M. of King George.  
CARRIED
- 2024-038**                      **Fidelity Bond**  
Laura Pajunen            That Council approves the purchase of an annual SGI Fidelity bond for the Administrator with liability protection of twenty thousand dollars (\$20,000).  
CARRIED
- 2024-039**                      **Vacation Requests**  
Dean Bencharski            That Council approves the following vacation requests:  
   Dustin Jackson – February 20-24, July 10-16, 2024  
   Jodie Beattie Flath – February 20/21, 2024 (1.5 days)  
   Carly Coulter – February 29, March 15, March 19, 2024  
CARRIED
- 2024-040**                      **March Council Meeting Date**  
Lance Morrison            That the next regularly scheduled meeting of council be set for Monday, March 11<sup>th</sup>, 2024, 5:00 p.m. at the Village of Dinsmore Municipal Office.
- 2024-041**                      **Adjournment**  
Lance Morrison            That this meeting be adjourned at 7:05 p.m.  
CARRIED

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Harvey Lonsberry   Mayor

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Jodie Beattie Flath   Administrator

February 12, 2024