

VILLAGE OF DINSMORE  
MINUTES OF THE REGULAR MEETING  
HELD IN THE MUNICIPAL OFFICE COUNCIL CHAMBERS  
Located at 100 Main Street, Dinsmore, SK.  
Monday, December 2, 2024

Present:  
Mayor Dean Bencharski  
Councillors Robert Cragg  
Raeanne Dawe  
Lance Morrison  
Laura Pajunen

Absent:

Administrator: Jodie Beattie Flath

Notice was sent to all Council members for the first meeting of Council on December 2, 2024.

Dean Bencharski dually elected by acclamation as Mayor, signed the oath of member of council and public disclosure statement.

Robert Cragg dually elected as councillor, signed the oath of member of council and public disclosure statement.

Raeanne Dawe dually elected as councillor, signed the oath of member of council and public disclosure statement.

Lance Morrison dually elected as councillor, signed the oath of member of council and public disclosure statement.

Laura Pajunen dually elected as councillor, signed the oath of member of council and public disclosure statement.

**Call to Order**

That quorum being reached, Deputy Mayor Dean Bencharski called the meeting to order at 6:08 p.m.

**2024-270                      Appointment of Deputy Mayor**

Pajunen/Dawe            That Lance Morrison be appointed as Deputy Mayor of Council to fulfill the duties of that position as assigned.

CARRIED

**2024-271                      Approval of Agenda**

Pajunen/Dawe            That the agenda be adopted as presented.

CARRIED

Foreman Trevor Rolleston attended the Council Meeting at 6:08 p.m.

Foreman Trevor Rolleston presented his verbal report to Council.

Foreman Trevor Rolleston left the Council Meeting at 6:40 p.m.

**2024-272                      Foreman Report**

Morrison/Pajunen        That the verbal report presented by Foreman Trevor Rolleston be accepted as presented.

CARRIED

<b>2024-273</b> Pajunen/Dawe	<b><u>Water Records – November 2024</u></b> That the Water Works Operational records of November 2024 have been reviewed and found to be compliant with permit requirements.  CARRIED
<b>2024-274</b> Dawe/Morrison	<b><u>Regular Meeting Minutes</u></b> That the minutes of the Regular Meeting held on November 12th, 2024, be approved as presented.  CARRIED
<b>2024-275</b> Morrison/Pajunen	<b><u>New Councillor iPads</u></b> That the Village purchase two iPads for new Council members to use for meeting information.  CARRIED
<b>2024-276</b> Pajunen/Dawe	<b><u>Financial Reports</u></b> That the Bank Reconciliation & Statement of Financial Activity for the period ending November 30 <sup>th</sup> , 2024 be approved as presented.  CARRIED
<b>2024-277</b> Morrison/Pajunen	<b><u>Accounts to be Paid</u></b> That the Lists of Accounts for Approval, Accounts Payable cheques #2843-#2854 for a total amount of \$8,455.74 and automatic debits for a total amount of \$10,796.08 be approved for payment.  CARRIED
<b>2024-278</b> Morrison/Cragg	<b><u>Correspondence</u></b> That the list of correspondence having been read and dealt with be acknowledged as presented and now be filed.  CARRIED
<b>2024-279</b> Pajunen/Dawe	<b><u>Board of Revision 2025</u></b> That pursuant to Subsection 220(1) of <i>The Municipalities Act</i> the VILLAGE OF DINSMORE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafrenieere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.  The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appoint for a hearing shall determine the chair of that hearing from among their members.  CARRIED
<b>2024-280</b> Morrison/Cragg	<b><u>Secretary to the Board of Revision 2025</u></b> That pursuant to Subsection 221(1) of <i>The Municipalities Act</i> . the VILLAGE OF DINSMORE appoints Kara Lindal with Western Municipal Consulting Ltd. as <b>Secretary to the Board of Revision</b> for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.  CARRIED

<b>2024-281</b> Dawe/Pajunen	<b><u>Wheatbelt Transit Authority</u></b> That the Village of Dinsmore donate two thousand five hundred dollars (\$2,500.00) to the Wheatbelt Transit Authority for operation of the HandiVan.  CARRIED						
<b>2024-282</b> Cragg/Morrison	<b><u>Appointed Boards &amp; Committees</u></b> That the 2024-2025 list of Boards and Appointed Committees be approved as attached and forming part of these minutes, and that it is Council's responsibility to assign a representative to boards and committees, however individual boards and committees must assign their own executive and signing authorities.  CARRIED						
<b>2024-283</b> Pajunen/Dawe	<b><u>Signing Authority – Village of Dinsmore</u></b> That the signing authority at the Prairie Centre Credit Union have the following authorization for all bank accounts with the Village of Dinsmore and all cheques or withdrawals must be signed by the Administrator and one of the Mayor or Deputy Mayor:  <table><tr><td>Administrator</td><td>Jodie Beattie Flath</td></tr><tr><td>Mayor</td><td>Dean Bencharski</td></tr><tr><td>Deputy Mayor</td><td>Lance Morrison</td></tr></table> CARRIED	Administrator	Jodie Beattie Flath	Mayor	Dean Bencharski	Deputy Mayor	Lance Morrison
Administrator	Jodie Beattie Flath						
Mayor	Dean Bencharski						
Deputy Mayor	Lance Morrison						
<b>2024-284</b> Pajunen/Dawe	<b><u>Signing Authority – Yester-years Museum</u></b> That the signing authority at the Prairie Centre Credit Union have the following authorization for the Yester-Years Museum bank account:  Dean Bencharski Jodie Beattie Flath  CARRIED						
<b>2024-285</b> Morrison/Pajunen	<b><u>Village Credit Cards</u></b> That the Village of Dinsmore remove Harvey Lonsberry and Kelly Dodd, and authorize only the following persons to have Prairie Centre Credit Union Collabria Mastercards for use within spending limits as approved by the Village:  Jodie Beattie Flath (Administrator) Trevor Rolleston (Foreman) Dustin Jackson (Assistant Foreman)  CARRIED						
<b>2024-286</b> Morrison/Pajunen	<b><u>Year-end Payables</u></b> That we pay any outstanding bills at December 31, 2024, prior to the January 2025 meeting in order to facilitate year-end.						
<b>2024-287</b> Morrison/Dawe	<b><u>Municipal Revenue Sharing Grant - Declaration of Eligibility</u></b> That the Council of the Village of Dinsmore confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:  <ul style="list-style-type: none"><li>• Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;</li><li>• Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;</li><li>• In Good Standing with respect to the reporting and remittance of Education Property Taxes;</li><li>• Adoption of a Council Procedures Bylaw;</li></ul>						

- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator Jodie Beattie Flath to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

**2023-288                      2025 Loraas Disposal Contracts**

Pajunen/Dawe                      That we sign the 2025 Loraas Waste Disposal agreements as attached and forming part of these minutes.

CARRIED

**2024-289                      Christmas Bonus**

Morrison/Dawe                      That the 2024 Christmas Bonus be processed as follows:  
Trevor Rolleston \$500.00; Dustin Jackson \$500.00; Jodie Beattie Flath \$500.00.

CARRIED

**2024-290                      Council Remuneration**

Morrison/Dawe                      That public notice was given and no objections or comments were received and meeting remuneration for Mayor remain at \$125 per meeting and for Councillors \$100 per meeting, for each regular and special meeting attended.

CARRIED

**2023-291                      Vacation Rollover**

Cragg/Dawe                      That Trevor Rolleston be approved to roll over 10 days of additional earned vacation to 2025 to increase his 2025 holidays to 4 weeks at full vacation pay.

CARRIED

**2024-292                      Vacation Rollover**

Cragg/Dawe                      That the unused holidays remaining December 31<sup>st</sup>, 2024, for full-time employees be rolled over into 2025. These holidays must be used by March 31<sup>st</sup> with the approval of Council and will not be paid out.  
Trevor Rolleston (5)  
Dustin Jackson (5)  
Jodie Beattie Flath (4)

CARRIED

**2024-293                      Regular Meeting of Council 2025**

Pajunen/Dawe                      That the regularly scheduled meeting of Council be held on the second Monday of every month at 6:30p.m. at the Village of Dinsmore Municipal Office.

CARRIED

**2024-294                      January 2025 Council Meeting Date**

Pajunen/Dawe                      That the next regularly scheduled meeting of Council be set for Monday, January 13th, 2025, 6:30p.m. at the Village of Dinsmore Municipal Office.

CARRIED

**2024-295                      Adjournment**

Morrison                      That this meeting be adjourned at 9:12 p.m.

CARRIED

Dean Bencharski, Mayor

Jodie Beattie Flath, Administrator

December 2, 2024