

VILLAGE OF DINSMORE
MINUTES OF THE REGULAR MEETING
HELD IN THE TOWN COUNCIL CHAMBERS
Located at 100 Main Street, Dinsmore, SK.
Monday September 11, 2023

Mayor: Harvey Lonsberry
Councillors: Reanne Dawe
Laura Pajunen
Lance Morrison

Absent: Dean Bencharski

Acting Administrator: Cheryl Joel
Assistant Administrator: Carly Coulter

Mayor Harvey Lonsberry called the meeting to order at 7:02 p.m.

2023/099 Lance Morrison That the Agenda being read and be accepted as presented. CARRIED

2023/100 Laura Pajunen That Council appoints Cheryl Joel as Acting Administrator effective September 11, 2023. CARRIED

2023/101 Reanne Dawe That the Minutes for the regular meeting of August 14, 2023 be approved as presented. CARRIED

2023/102 Laura Pajunen That the Financial Statements for the month ended August 31, 2023, be accepted. as presented. CARRIED

2023/103 Laura Pajunen That the Accounts Payable cheques numbered 2636 to 2653 and online payments. totaling \$78,606.72 and Payroll Direct Deposit totaling the sum amount of \$13,152.62 be approved for payment as attached and forming part of these minutes. CARRIED

2023/104 Lance Morrison That the Correspondence, having been read and dealt with accordingly, be accepted. as presented. CARRIED

2023/105 Laura Pajunen That the Council will contact Success Office Systems to see if they will cancel the order of a new photocopier that been ordered. CARRIED

Foreman Trevor Rolleston attended the Council Meeting at 7:15 p.m.

Foreman Trevor Rolleston presented his verbal report to Council.

Foreman Trevor Rolleston left the Council Meeting at 7:37 p.m.

2023/106 Lance Morrison That the verbal report presented by Foreman Trevor Rolleston be approved as presented. CARRIED

2023/107 Laura Pajunen That Council will contact Jensen Stromberg CPA Auditor to conduct a stub Audit. CARRIED

- 2023/108 Reanne Dawe That the Acting Administrator Cheryl Joel will be paid \$65.00 per hour. including mileage. CARRIED
- 2023/109 Laura Pajunen That Foreman Trevor Rolleston has completed 10 years of employment with the Village of Dinsmore and now is entitled to four weeks holidays effective May 2, 2023. CARRIED
- 2023/110 Lance Morrison That the Village of Dinsmore will advertise in the Kinette Club Calendar for the sum amount of \$50.00. CARRIED
- 2023/111 Reanne Dawe That effective. September 11, 2023, Kelly Dodd Administrator is no longer employed with. the Village of Dinsmore CARRIED
- 2023/112 Lance Morrison That the signing authority at the Prairie Centre Credit Union have the following signing authority for all accounts with the Village of Dinsmore:
- Mayor: Harvey Lonsberry
Deputy Mayor: Dean Bencharski
Acting Administrator: Cheryl Joel
Assistant Administrator: Carly Coulter
- All cheques or withdrawals must be signed by the Administrator or Assistant Administrator and one of the following: Mayor or Deputy Mayor. All documents must have two signatures on behalf of the Village of Dinsmore. Administrator and the Assistant Administrator has authorization to have authority to pay bills online. CARRIED
- 2023/113 Laura Pajunen That we advertise for the job position of an Administrator for the Village of Dinsmore. We will have the job posting open for two weeks circulating in the Local Post Office, Facebook Web Page and posted with local business within the Village of Dinsmore. CARRIED
- 2023/114 Lance Morrison That Foreman Trevor Rolleston has authorization to attend the Annual SWAA Convention to be held in Saskatoon, SK. On November 1, 2 & 3rd, 2023. Village will pay for the hotel rooms, mileage, and registration. CARRIED
- 2023/115 Reanne Dawe That the Village of Dinsmore would like to extend the Joint Agreement with the RM of King George No. 256 until December 31, 2023, regarding the Assistant Administrator Job sharing agreement. CARRIED
- 2023/116 Lance Morrison That the next regular scheduled Council meeting to be held on October 16, 2023, at the Dinsmore Municipal Office. CARRIED
- 2023/117 Reanne Dawe That this meeting adjourns at 9:10 p.m. CARRIED

Harvey Lonsberry Mayor

Cheryl Joel Acting Administrator

September 11, 2023