

VILLAGE OF DINSMORE
MINUTES OF THE REGULAR MEETING
HELD IN THE TOWN COUNCIL CHAMBERS
Located at 100 Main Street, Dinsmore, SK.
Tuesday November 21, 2023

Mayor: Harvey Lonsberry
Councillors: Dean Bencharski
Raeanne Dawe
Lance Morrison
Laura Pajunen

Absent: None

Administrator: Jodie Beattie Flath
Acting Administrator: Cheryl Joel

Mayor Harvey Lonsberry called the meeting to order at 7:00 p.m.

Foreman Trevor Rolleston attended the Council Meeting at 7:00 p.m.

Foreman Trevor Rolleston presented his verbal report to Council.

Foreman Trevor Rolleston left the Council Meeting at 7:15 p.m.

- 2023/151 Lance Morrison That the verbal report presented by Foreman Trevor Rolleston be approved as presented.

CARRIED
- 2023/152 Dean Bencharski That the Agenda be read and be accepted as presented.

CARRIED
- 2023/153 Laura Pajunen That the Minutes for the regular meeting of October 16, 2023, be approved as presented.

CARRIED
- 2023/154 Laura Pajunen That the Financial Statements and Bank Reconciliation for the month ended October 31, 2023, be accepted as presented.

CARRIED
- 2023/155 Dean Bencharski That the Accounts Payable cheques numbered 2659 to 2692 and automatic debits totaling the sum amount of \$84,036.49 be approved for payment.

CARRIED
- 2023/156 Raeanne Dawe That the Correspondence, having been read and dealt with accordingly, be accepted. as presented.

CARRIED
- 2023/157 Dean Bencharski That effective November 21, 2023, trees will only be allowed at the Landfill. Town Employees must be present for ratepayers when disposing trees. Village will put out a notice to all ratepayers notifying them.

CARRIED
- 2023/158 Lance Morrison That Council will reimburse Harvey Lonsberry in the sum amount of \$577.50 for Invoice W537 from Mann Environmental for sewer services done on October 17, 2023.

CARRIED

- 2023/159 Laura Pajunen

That the VILLAGE OF DINSMORE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024. Remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revisions: (see attached list).

That Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appoint for a hearing shall determine the chair of that hearing from among their members.

CARRIED
- 2023/160 Lance Morrison

That the VILLAGE OF DINSMORE appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Toraryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.
- 2023/161 Dean Bencharski

That the Village of Dinsmore and Maintenance Staff will be closed from December 23, 2023, to January 2, 2024. All 2023 payments will be accepted penalty free until January 5, 2024, 4:30 p.m. Water plant responsibilities and snow removal will still occur by Maintenance Staff on Christmas Break.

CARRIED
- 2023/162 Laura Pajunen

That the 2023-2024 list of boards and Appointed Committees be approved as attached And forming part of these minutes.

CARRIED
- 2023/163 Dean Bencharski

That the Village of Dinsmore Christmas Party will be held at a future date to be Determined. Laura Pajunen will be organising it.

CARRIED
- 2023/164 Laura Pajunen

That the 2023 Christmas Bonus be processed as follows:
Carly Coulter \$1000.00, Trevor Rolleston \$500.00, Dustin Jackson \$500.00.

CARRIED
- 2023/165 Dean Bencharski

That Jodie Beattie Flath be hired at the rate of \$26.50 per hour effective November 13, 2023, as the Village of Dinsmore Administrator as per her signed agreement by both parties.

CARRIED
- 2023/166 Laura Pajunen

That the Village of Dinsmore will hire DW Moen Ranch Ltd/Wilma Moen at the hourly wage of \$80.00 per hour, \$1.00 per km, \$75.00 per day for meal allowances, and \$60.00 per day for room and board to be a mentor for Jodie Beattie Flath.

CARRIED
- 2023/167 Laura Pajunen

That the signing authority at the Prairie Centre Credit Union have the following signing Authorization for all accounts with the Village of Dinsmore:

Administrator	Jodie Beattie Flath
Mayor	Harvey Lonsberry
Deputy Mayor	Dean Bencharski

All cheques or withdrawals must be signed by the Administrator or one of the following: Mayor, or Deputy Mayor. All documents must have two signatures on behalf of the Village of Dinsmore.

CARRIED

- 2023/168 Laura Pajunen That the Village of Dinsmore will remove Acting Administrator Cheryl Joel and Carly Coulter from the signing authority for the Village of Dinsmore effective November 21, 2023, from Dinsmore Prairie Centre Credit Union Bank Account. CARRIED
- 2023/169 Laura Pajunen That the Village of Dinsmore grants authorization to the Administrator Jodie Beattie Flath and Assistant Administrator Carly Coulter to have as Authorized User for the CATF Program used by the Prairie Centre Credit Union to do automatic deposits of payroll. The Maximum amount per day transactions is limited to \$15000.00. CARRIED
- 2023/170 Lance Morrison That any outstanding overdue utilities or custom work at year-end, December 31 be added to the tax roll after the property owner has been advised via registered letter 30 days in advance. CARRIED
- 2023/171 Laura Pajunen That the Village of Dinsmore will share 50/50 Share of replacement of the sewer line located at 100 2nd Street East in Dinsmore with the owners Janon and Deana Menard. CARRIED
- 2023/172 Laura Pajunen That the Interim Audit done by Jensen Stromberg Chartered Professional Accounts is Approved as presented. CARRIED
- 2023/173 Laura Pajunen That the tax abatement request from Dennis Atkinson for further discounts on his municipal portion of the North ½ of NE 23-27-11-W3 of his tax Roll for the year 2023 be declined. CARRIED
- 2023-/174 Dean Bencharski That Council will write off the sum amount of \$30.00 Water Charges due to the water meter not reading correctly for Canada Blue Coast Hotel Ltd. located at 200 Main Street. CARRIED
- 2023/175 Lance Morrison That the Annual Public Disclosure Statement was present to Council and returned to the Administrator completed. CARRIED
- 2023/176 Laura Pajunen That Trevor Rolleston be approved to take (3) holiday days December 13-15, 2023. CARRIED
- 2023/177 Laura Pajunen That the next regular scheduled Council meeting to be held on December 12, 2023, 7:00pm at the Dinsmore Municipal Office. CARRIED
- 2023/178 Raeanne Dawe That this meeting adjourns at 9:20 p.m. CARRIED

Harvey Lonsberry Mayor

Jodie Beattie Flath Administrator

November 21, 2023