

VILLAGE OF DINSMORE  
MINUTES OF THE REGULAR MEETING  
HELD IN THE TOWN COUNCIL CHAMBERS  
Located at 100 Main Street, Dinsmore, SK.  
Tuesday December 12, 2023

Present:  
Mayor Harvey Lonsberry  
Councillors Raeanne Dawe  
Lance Morrison  
Laura Pajunen

Absent: Dean Bencharski  
Administrator: Jodie Beattie Flath

**Call to Order**  
That quorum being reached, Mayor Harvey Lonsberry called the meeting to order at 7:03 p.m.

**2023-179** **Approval of Agenda**  
Lance Morrison That the agenda be adopted as presented. CARRIED

Foreman Trevor Rolleston attended the Council Meeting at 7:03 p.m.  
Foreman Trevor Rolleston presented his verbal report to Council.  
Foreman Trevor Rolleston left the Council Meeting at 7:15 p.m.

**2023-180** **Foreman Report**  
Lance Morrison That the verbal report presented by Foreman Trevor Rolleston be approved as presented. CARRIED

**2023-181** **Regular Meeting Minutes**  
Laura Pajunen That the minutes of the Regular Meeting held on November 21, 2023 be accepted as presented. CARRIED

**2023-182** **Financial Reports**  
Laura Pajunen That the Bank Reconciliation & Statement of Financial Activity for the period ending November 30, 2023 be accepted as presented. CARRIED

**2023-183** **Accounts to be Paid**  
Lance Morrison That the Lists of Accounts for Approval, Accounts Payable cheques #2693-#2707 and automatic debits totaling the sum amount of \$32,470.15 be approved for payment. CARRIED

**2023-184** **Correspondence**  
Raeanne Dawe That the list of correspondence be accepted as attached and forming part of these minutes, now be filed.

CARRIED

**2023-185                      Year-end Payables**

Laura Pajunen                      That we pay any outstanding bills at December 31, 2023 prior to the January 2024 meeting in order to facilitate year-end.

CARRIED

**2023-186                      Joint Office Expenses**

Raeanne Dawe                      That Council approves the Joint Office Expenses as presented for January 1 to July 31, 2023, balance owing to RM of King George \$23,811.69.

CARRIED

**2023-187                      Joint Office Assistant Wage Increase**

Laura Pajunen                      That the Joint Office Assistant wage be increased by \$.50 to \$26.00 per hour for 2024.

CARRIED

**2023-188                      Council Remuneration**

Lance Morrison                      That meeting remuneration for Mayor remain at \$125 per meeting and for Councillors \$100 per meeting, for each regular and special meeting attended.

CARRIED

**2023-189                      Signing Authorities on Other Accounts**

Lance Morrison                      That the signing authorities be changed on the following Prairie Centre Credit Union accounts:  
Dinsmore Centennial – Harvey Lonsberry and Jodie Beattie Flath  
Yester-years Community Museum – Harvey Lonsberry, Jodie Beattie Flath, and Dean Bencharski

**2023-190                      Employee Code of Conduct**

Lance Morrison                      That the updated Employee Code of Conduct be approved as a requirement of the Municipal Revenue Sharing Grant.

CARRIED

**2023-191                      Vacation Rollover**

Raeanne Dawe                      That the unused holidays remaining December 31<sup>st</sup>, 2023 for full-time employees be rolled over into 2024. These holidays must be used by March 31<sup>st</sup> with the approval of Council, and will not be paid out.

Trevor Rolleston (2)  
Dustin Jackson (5)  
Carly Coulter (1)  
Jodie Beattie Flath (1.5)

CARRIED

**2023-192**

Laura Pajunen

**Municipal Revenue Sharing Grant - Declaration of Eligibility**

That the Council of the Village of Dinsmore confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator Jodie Beattie Flath to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

**2023-193**

Lance Morrison

**MGTF Amendment – CCBF Program**

That we sign the amendment letter to allow an additional year to incur expenses under the Canada Community Building Fund (CCBF).

CARRIED

**2023-194**

Lance Morrison

**Transfer Station Operations Plan & ERP**

That Council approves the Transfer Station Operations Plan and Emergency Response Plan as presented.

CARRIED

**2023-195**

Laura Pajunen

**2024 Loraas Disposal Contracts**

That we sign the 2024 Loraas Waste Disposal agreements as attached and forming part of these minutes.

CARRIED

**2023-196**

Lance Morrison

**WCB Rates 2024**

That we acknowledge the WCB Rate for 2024 as being \$1.66 less experience rating \$.42 for a rate of \$1.24.

CARRIED

**2023-197**

Laura Pajunen

**January Council Meeting Date**

That the next regularly scheduled meeting of council be set for Monday, January 15<sup>th</sup>, 2024, at the Village of Dinsmore Municipal Office.

CARRIED

**2023/198**

Raeanne Dawe

**Adjournment**

That this meeting be adjourned at 9:20 p.m.

CARRIED

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Harvey Lonsberry Mayor

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Jodie Beattie Flath Administrator

December 12, 2023